



**REGULAR MEETING
UNITED LAGUNA WOODS MUTUAL LANDSCAPE COMMITTEE**

**Monday, June 24, 2024 – 1:30 p.m.
BOARD ROOM/VIRTUAL
Laguna Woods Village
24351 El Toro Road, Laguna Woods, CA**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions for virtual meetings using one of three options:

1. Join the Zoom meeting at <https://zoom.us/j/93131082872>.
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled and before the agenda item you wish to speak to during the meeting. Please use the name United Mutual Landscape Committee in the subject line of the email. Name and unit number must be included.

FYI: All landscaping rules and regulations may be found in the United Landscape Manual on the Village website: <https://www.lagunawoodsvillage.com/documents/view/United-Landscape-Maintenance-Manual-Updated-June-2020.pdf?v=1597776227>

AGENDA

1. Call Meeting to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of the Meeting Report for May 20, 2024
5. Remarks of the Chair
6. Department Head Update
 - a. Project Log
 - b. Water Use Comparison Graph
 - c. Tree Work Status Report
7. Member Comments (Items Not on the Agenda)
8. Response to Member Comments

Items for Discussion and Consideration:

9. 311-A Tree Removal Request
10. 2038-C Landscape Alteration Request
11. Committee Charter

Future Agenda Items: *All matters listed under Future Agenda Items are items for a future committee meeting. No action will be taken by the committee on these agenda items at this meeting.*

Concluding Business:

12. Committee Member Comments
13. Date of Next Meeting – July 22, 2024 at 1:30 p.m.
14. Adjournment

*A quorum of the United Board, or more, may also be present at the meeting.

Sue Quam, Chair
Kurt Wiemann, Staff Officer
Megan Feliz, Department Administrative Assistant
Telephone: 949-268-2565



**REPORT OF THE REGULAR OPEN MEETING OF THE
UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

**Monday, May 20, 2024 – 1:30 P.M.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

COMMITTEE MEMBERS PRESENT:	Sue Quam – Chair, Vidya Kale, Anthony Liberatore
COMMITTEE MEMBERS ABSENT:	None
OTHERS PRESENT:	Ellen Leonard, Mickie Choi Hoe
ADVISORS PRESENT:	Ann Beltran
STAFF PRESENT:	Kurt Wiemann, Megan Feliz

1. Call to Order

Chair Quam called the meeting to order at 1:35 p.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

Chair Quam requested that Item #18 be moved to after the guest speaker and the committee charter item be moved to the June Meeting. Hearing no objection, the agenda was approved as amended.

4. Approval of the Meeting Report for February 26, 2024

The committee unanimously approved the meeting report.

5. Chair's Remarks

Chair Quam explained the importance of increasing service levels, AB 1572, and looking to the future during United's budget season.

6. Department Head Update

6a. Project Log

Mr. Wiemann notified the committee that turf reduction is still in progress in the approved areas and is being done by in-house crews. He informed the committee that all other turf reductions are on hold until the mapping is completed due to AB 1572. Slope renovation is ahead of schedule; they completed all areas and will begin the second rotation in June.

6b. Water Use Comparison Chart

None

6c. Tree Work Status Report

None

6d. Quarterly KPI's

Mr. Wiemann gave an extensive quarterly update PowerPoint presentation.

7. Member Comments (Items not on the agenda)

2-member comments were made. Various topics included:

- Fruit Trees
- Land Grabbing of Common Areas
- Trimming of neighbor Shrubs

8. Response to Member Comments

Mr. Wiemann and the Chair addressed some of the member comments.

9. Guest Speaker- Matt Davenport, Monarch Environmental, Inc.

Mr. Davenport addressed to the committee explaining his scope of work for the departmental review, and what he will be doing in the operational review he will be completing.

Items for Discussion and Consideration

10. Budget Discussion

Chair Quam made several comments and suggestions on the 2025 landscape

budget. She also asked the committee for direction about the budgets for bench and picnic benches; discussion ensued

11.864-D Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to deny removing all plant material. Director Liberatore seconded the motion, and the motion passed unanimously.

12.544-A Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the tree removal. Director Liberatore seconded the motion, and the motion passed unanimously.

13.945-C Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the tree removal. Chair Quam seconded the motion, and the motion passed unanimously.

14. 321-C Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the tree removal. Chair Quam seconded the motion. The motion passed with a 2-0-1 vote, and Director Liberatore obtained it.

15.2152-B Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Liberatore moved to accept the staff's recommendation to deny the tree removal. Chair Quam seconded the motion. The motion passed 2-0-1, and Director Kale obtained.

16.B677 Off-Schedule Tree Trimming Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the off-schedule trimming of two trees. Director Liberatore seconded the motion, and the motion passed unanimously.

17. Quality Control Presentation

Mr. Wiemann presented an extensive PowerPoint presentation on the new quality control position and software.

Concluding Business

18. Committee Member Comments

Various comments were made.

19. Date of Next Meeting – June 24, 2024 at 1:30 p.m.

20. Adjournment at 3:26 p.m.



Sue Quam (May 25, 2024 10:58 PM)

Sue Quam, Chair

Sue Quam, Chair
Kurt Wiemann, Staff Officer
Telephone: 949-268-2565

United Mutual Landscape Project Log

June 24, 2024

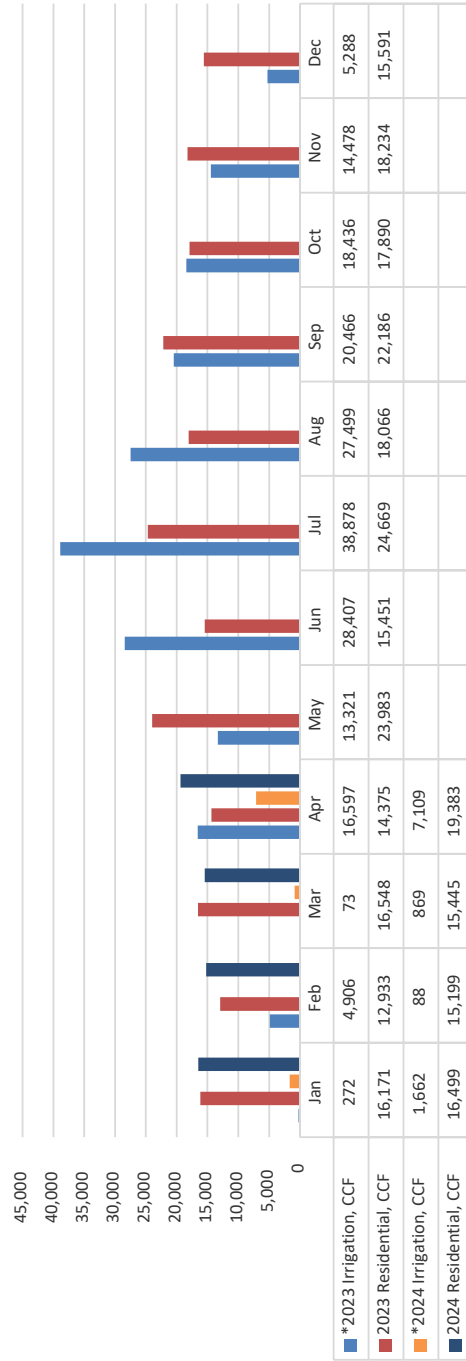
2024 Reserve Fund Projects (As of 04/30/2024)

Project	Work Unit	Description	Status	Contract Number	Estimated Completion	Completion	Budget	YTD*	Balance
Landscape Modification/Turf Reduction	510-Staff	Areas to eliminate inefficient maintenance and high water usage: replace with easier to maintain/water efficient landscape with low water use irrigation.	Jan. & Feb. Crew replanting shrubs, Turf Reduction Locations approved by Committee 2/26/24. Rebate applications approved, work 95% complete.	n/a	Annual	27.31%	\$ 195,857	\$ 53,498	\$ 142,359
	540-Staff		Work to be performed in conjunction with 510-Staff work	n/a	Annual	22.01%	\$ 27,034	\$ 5,951	\$ 21,083
	Contracted		CDS 51 Landscape Construction Services (Res. 01-23-08 Funds) Rebate inspection pending, work complete	P100012830	Complete	100.00%	\$ 35,733	\$ 35,733	\$ -
Slope Renovation/Maintenance	Mission Landscape	Annual cutting back and removal of vegetation on slopes. Maintenance thereafter.	Renovation Complete, Maintenance on schedule	MIS106-2201-01	Annual	33.57%	\$ 82,759	\$ 27,784	\$ 54,975
Tree Maintenance	Great Scott Tree Services, Inc.	The annual program a combination of contracted work and in-house staff, working on a 6 year species-based trim cycle. Contractor performs mainly scheduled annual maintenance and isolated removals. Staff crew focuses on customer service.	Contracted tree crews trimmed 1,004 trees, removed 5 and planted 4 trees.	P100009780	Annual	30.59%	\$ 663,588	\$ 202,980	\$ 460,608
	In-House Tree Crew		As of May 31, 2024, the in-house crew trimmed 306 trees and removed 29 trees.	n/a		33.66%	\$ 401,693	\$ 135,216	\$ 266,477

*Completion based upon invoices received to-date; 6/10/2024

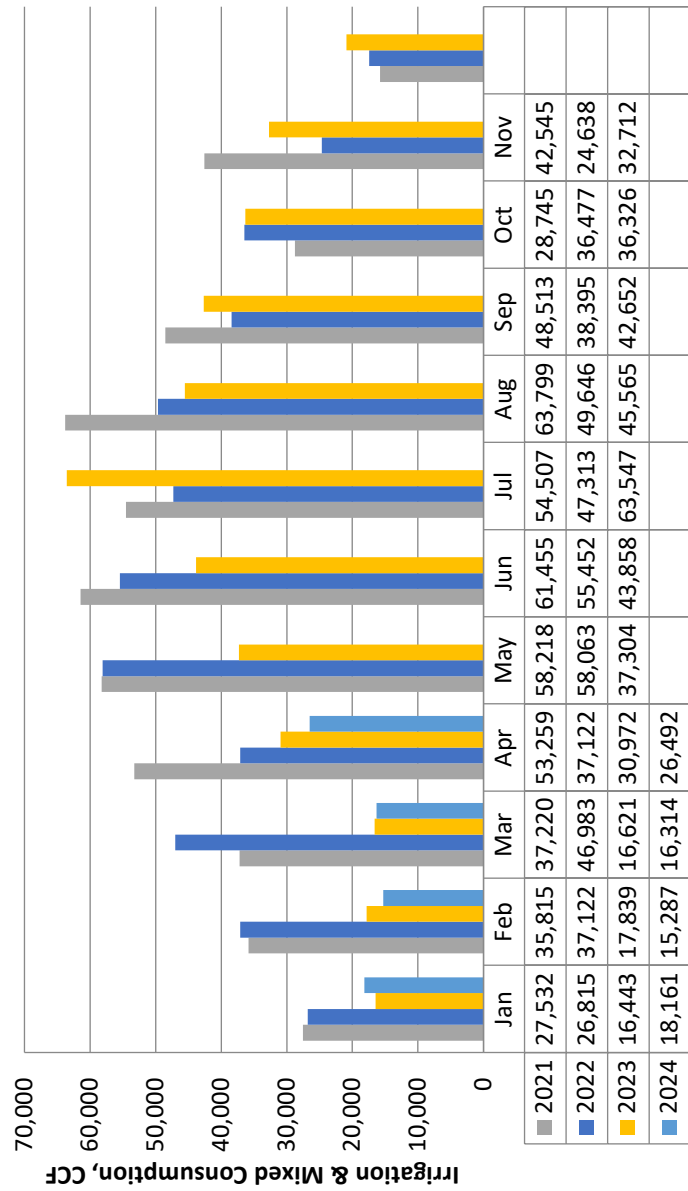
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United Mutual - Water Consumption 2023-2024 Trends



*Estimated Irrigation Usage

United Mutual - Irrigation & Mixed Consumption 2021 - 2024 Trends



United Mutual Off Schedule Tree Work								
Date	Manor	Description	Tree Type	Labor Hours	Reason	Decision Level	Replacement Tree	Location of Replacement
5/6/2024	150	Trim	2 Canary Island Pines	10	Full Trim	Staff		
5/6/2024	150	Trim	Canary Island Pine	5	Full Trim	Staff		
5/6/2024	151	Trim	2 Canary Island Pines	10	Full Trim	Staff		
5/6/2024	9	Removal	Cajeput	4	In Decline	Staff	TBD	TBD
5/7/2024	469	Removal	Brazilian Pepper	20	In Decline	Staff	TBD	TBD
5/8/2024	470	Clearance	California Sycamore	3	Clear, Endweight	Staff		
5/8/2024	408	Trim	Phoenix Canariensis	9	Full Trim	Staff		
5/8/2024	202	Trim	Pinus Canariensis	9	Full Trim	Staff		
5/8/2024	201	Trim	Pinus Canariensis	9	Full Trim	Staff		
5/9/2024	205	Trim	Catalina Cherry	2	Full Trim	Staff		
5/9/2024	205	Trim	Catalina Cherry	2	Full Trim	Staff		
5/9/2024	205	Trim	Catalina Cherry	2	Full Trim	Staff		
5/9/2024	2014	Trim	Guadalupe Palm	3	Full Trim	Staff		
5/9/2024	2012	Removal	Many Volunteers	25	Volunteers	Staff	TBD	TBD
5/10/2024	629	Hanger	Silk Oak	3	Hanger in Canopy	Staff		
5/13/2024	677	Trim	2 New Zealand Trees	12	Full Trim	Staff		
5/13/2024	677	Trim	2 Cork Oaks	13	Full Trim	Staff		
5/13/2024	600	Clearance	Brazilian Pepper	6	Clear, Endweight	Staff		
5/13/2024	906	Clearance	Carob Tree	3	Clear, Endweight	Staff		
5/13/2024	953	Removal	Orange Tree	2	Resident Request	Staff	TBD	TBD
5/15/2024	2123	Removal	Juniper	3	In Decline	Staff	TBD	TBD
5/15/2024	2160	Trim	Dracaena	2	Full Trim	Staff		
5/15/2024	421	Clearance	C. Myrtle and Camphor	4	Clear, Endweight	Staff		
5/15/2024	341	Removal	Mexican Fan Palm	3	Out of Place	Staff	TBD	TBD
5/15/2024	116	Trim	Hedge of Juniper Spartan	3	Full Trim	Staff		
5/15/2024	115	Trim	Hedge of Juniper Spartan	3	Full Trim	Staff		
5/24/2024	2122	Clearance	Catalina Cherry	2	Clear, Endweight	Staff		
5/24/2024	2111	Clearance	Torulosa	2	Clear, Endweight	Staff		
5/24/2024	2111	Removal	Juniper	2	In Decline	Staff	TBD	TBD
5/24/2024	2208	Removal	Lemon Tree	2	Resident Request	Staff	TBD	TBD
5/24/2024	39	Clearance	Torulosa	1.5	Clear, Endweight	Staff		
5/24/2024	112	Clearance	Schefflera	1	Clear, Endweight	Staff		
5/24/2024	112	Removal	Ficus Benjamina	2	In Decline	Staff	TBD	TBD
5/24/2024	796	Removal	Edible Loquat	2	In Decline	Staff	TBD	TBD
5/24/2024	796	Removal	Edible Loquat	2	In Decline	Staff	TBD	TBD
5/24/2024	771	Removal	Chinese Elm	2	In Decline	Staff	TBD	TBD
5/24/2024	867	Clearance	Plum	2	Clear, Endweight	Staff		
5/24/2024	56	Clearance	Torulosa	1	Clear, Endweight	Staff		
5/24/2024	56	Clearance	Bottlebrush	1	Clear, Endweight	Staff		
6/4/2024	145	Trim	Rusty Leaf Fig	16	Full Trim	Staff		
6/4/2024	174	Clearance	2 Crape Myrtles	4	Clear, Endweight	Staff		
6/4/2024	174	Clearance	2 Crape Myrtles	4	Clear, Endweight	Staff		
6/4/2024	192	Clearance	Crape Myrtle	1	Clear, Endweight	Staff		
6/4/2024	569	Trim	Evergreen	3	Full Trim	Staff		
6/4/2024	38	Hanger	Cajeput	2	Hanger in Canopy	Staff		
6/5/2024	52	Removal	Juniper	2	In Decline	Staff	TBD	TBD
6/5/2024	259	Clearance	Aleppo Pine	3	Clear, Endweight	Staff		
6/5/2024	21	Removal	Plum	3	In Decline	Staff	TBD	TBD
6/5/2024	321	Removal	Fern Pine	15	In Decline	Staff	TBD	TBD
6/5/2024	684	Trim	Orchid Tree	4	Full Trim	Staff		
6/5/2024	628	Trim	African Sumac	3	Full Trim	Staff		
6/6/2024	119	Hanger	Silk Oak	2	Hanger in Canopy	Staff		
6/6/2024	226	Clearance	3 Maples	2	Full Clearance	Staff		
6/6/2024	150	Clearance	King Palm	2	Clear, Endweight	Staff		

Replacement Options: Peppermint Willow
Strawberry Tree
Austrian Willow
Western Red Bud

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STAFF REPORT

DATE: June 24, 2024
FOR: Landscape Committee
SUBJECT: Tree Removal Request: 311-A – Windmill Palm Tree

RECOMMENDATION

Approve the request for the removal of one Windmill Palm tree located at 311-A Avenida Castilla.

BACKGROUND

The requestor became a Member in April 2024 and requested the removal of one Windmill Palm tree, *Trachycarpus fortunei*, located in the shrub bed area at the side of the unit.

The reasons cited for the removal request is structural damage and poor health. A root bulge adjacent to the structure indicates root impaction against the foundation—six additional signatures on the Mutual Request Form (Attachment 1) in favor of the removal.

The height of the tree is approximately 13 feet, with a trunk diameter of approximately 6 inches. The tree is growing approximately 20 feet from the common walkway (Attachment 2).

DISCUSSION

At the time of the inspection, the tree was found to be in poor health and had a chlorotic condition (yellowing of the palm fronds due to iron deficiency). There were no signs of pests or prior pest activity. There was no deadwood in the canopy and no decay present.

This tree meets the parameters set forth in § 3.3.3, Infrastructure Conflicts, of the United Mutual Urban Forest Management Plan. It is the recommendation of the staff the tree removal be approved.

FINANCIAL ANALYSIS

The recurring cost to trim the trees is \$185 each. The estimated cost to remove the tree is \$414. The estimated value of the tree is \$1,380 based on the tree inventory data.


Prepared By: John Cox, Landscape Manager

Reviewed By: Kurt Wiemann, Director of Field Operations
Megan Feliz, Landscape Administrative Assistant

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs


 Laguna Woods Village

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

311A AVENIDA CASTILLA

Address

5/20/2024

Today's Date

GEORGE & CECILIA CHAN

Resident's Name

Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☒ Tree Removal

☐ New Landscape

☐ Off-Schedule Trimming

☐ Other (explain):

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

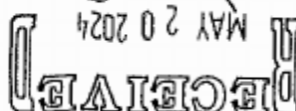
☒ Structural Damage ☐ Sewer Damage ☒ Overgrown ☒ Poor Condition

☐ Litter/Debris ☐ Personal Preference

☐ Other (explain):

GUIDELINES:

- **Structural/Sewer Damage:** Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- **Overgrown/Crowded:** Trees or plants that have outgrown the available space may justify removal.
- **Damaged/Declining Health:** Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- **Litter and Debris:** Because all trees shed litter seasonally, generally this is not an adequate reason to justify removal. However, if granted, removal/replacement may be at the resident's expense.
- **Personal Preference:** Because one does not like the appearance or other characteristics of the tree or plant generally does not justify its removal. However, if granted, removal/replacement is usually at the resident's expense.



Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

overgrown & leaning palm tree on SE corner of 311A, less than 12" away from south side wall, at risk of structural damage and in poor condition. Requesting to remove this tree.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>[Signature]</i>	310-B	Yes		
<i>[Signature]</i>	310-D	Yes		
<i>[Signature]</i>	312-A	Yes		
<i>[Signature]</i>	310-F	Yes		
<i>[Signature]</i> 234-D	REALTOR	YES		
<i>[Signature]</i>	311-A	Yes		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Owner's Signature _____

Owner's Name _____

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____















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STAFF REPORT

DATE: June 24, 2024
FOR: Landscape Committee
SUBJECT: Landscape Request: 2038-C Via Mariposa E

RECOMMENDATION

Deny the request to remove the trellis and plant material to place a crushed stone pathway between common area 2041 and 2038 Via Mariposa.

BACKGROUND

The resident requests the Mutual remove the plant material and trellis between 2041 and 2036 Via Mariposa (Attachment 1). The landscape request form states that the trellis is dangerous, obstructive landscaping that makes it hazardous for mobility-impaired residents to walk from the carports and trash bins to their units.

DISCUSSION

The resident proposes creating a pathway in the common area between Manors 2041 and 2036, supported by five additional signatures in favor of the path.

Over time, residents have created a desired path through the common area located between units 2036 and 2041 to access the carports and trash bins. A desired path is defined as “an unplanned route or path that is used by pedestrians in preference to a designated walkway.” This desired path was unknown to staff before the resident in unit 2041-C performed unauthorized alterations to the area.

When the resident at 2041-C performed the unauthorized alterations, he removed turf, expanded the shrub bed area, and placed stepping stones in the common area without approval between units 2041 and 2036 along this path. The stepping stones have since been removed due to being unauthorized; this issue is in Compliance (Attachment 2). The path and stepping stones pose a liability to the Mutual by encouraging residents to walk from a paved surface (sidewalk) onto a turf area. The trellis was installed in the common area to prevent residents from using the path and trampling the plant material. Despite the presence of the trellis, the area continues to be used as a shortcut, causing ongoing damage to the plants. Staff has withheld new plantings pending a resolution.

Staff recommends denying the request to remove the trellis and install a DG pathway between 2041 and 2036 Via Mariposa. Maintaining the current landscape with the trellis is essential for preventing further plant damage and reducing the Mutual's liability.

FINANCIAL ANALYSIS

There is no cost to the denial of this item. The cost of removing the plant material and constructing a decomposed granite (DG) pathway through the planter area is approximately \$1,000.

Prepared By: Megan Feliz, Department Administrative Assistant

Reviewed By: Kurt Wiemann, Director of Field Operations

ATTACHMENT(S)

Attachment 1: Mutual Landscape Request Form

Attachment 2: Photographs

Attachment 3: Map

MUTUAL LANDSCAPE REQUEST FORM

PLEASE NOTE: THIS FORM IS NOT INTENDED FOR ROUTINE MAINTENANCE REQUESTS

For all non-routine requests, please fill out this form. Per the policy of your Mutual, if your request falls outside the scope of the managing agent's authority, it will be forwarded to the Mutual's Landscape Committee for review. If you are unsure whether your request falls into this category, first contact Resident Services at 597-4600 in order to make that determination.

PLEASE RETURN COMPLETED REQUEST FORM TO RESIDENT SERVICES.

Resident/Owner Information

You must be an owner to request non-routine Landscape requests.

2038 C
Address

05/20/2024
Today's Date

Michael Milo
Resident's Name

[REDACTED]
Telephone Number

Non-Routine Request

Please checkmark the item that best describes your request. If none apply, please checkmark "Other" and explain.

☐ Tree Removal ☐ New Landscape ☐ Off-Schedule Trimming

☒ Other (explain): Remove a dangerous obstructive trellis, re-arrange landscaping and add a safe, attractive, maintenance-free crushed stone pathway.

Reason for Request

Please checkmark the item(s) that best explain the reason for your request.

☐ Structural Damage ☐ Sewer Damage ☐ Overgrown ☐ Poor Condition

☐ Litter/Debris ☐ Personal Preference

☒ Other (explain): to remove a dangerous obstruction (trellis) between manas 2041 & 2036 and add a safe, attractive crushed stone pathway to

GUIDELINES: enable convenient passage to carport and trash bins.

- Structural/Sewer Damage: Damage to buildings, sidewalks, sewer pipes, or other facilities may justify removal if corrective measures are not practical.
- Overgrown/Crowded: Trees or plants that have outgrown the available space may justify removal.
- Damaged/Declining Health: Trees or plants that are declining in health will be evaluated for corrective action before removal/replacement is considered.
- Litter and Debris: Because all trees shed litter seasonally, this is not an adequate reason to justify removal.
- Personal Preference: Because one does not like the appearance or other characteristics of the tree or plant does not justify its removal.
- View Obstruction: Trees will not be off-schedule trimmed or removed due to view obstruction.

Description & Location of Request

Please briefly describe the situation and the exact location of the subject of the request (e.g., "roots of pine tree in front of manor XYZ are lifting the sidewalk"). Attach pictures as necessary.

Placement of trellis & existing landscaping of common area between
Manors 2041 & 2036 prevent safe and easy access to carport &
trash bins and is hazardous for mobility impaired residents who
need to exercise their pets.

Signatures of All Neighbors Affected By This Request

Because your request may affect one or more of your neighbors, it is imperative that you obtain their signatures, manor numbers, and whether they are for, undecided, or against this request.

Signature	Manor #	For	Undecided	Against
<i>Wild Milo</i>	2038C	X		
<i>Bert Spangenthal</i>	2041	X		
<i>Joan Bender</i>	2037B	X		
<i>Mary Russo</i>	2035C	X		
<i>Clara Renge</i>	2041 B	X		

(Please attach a separate sheet if more signatures are necessary.)

Acknowledgement - Owner

By signing, you are acknowledging this request.

Wild Milo
Owner's Signature

Michael Milo
Owner's Name

OFFICE USE ONLY

MOVE-IN DATE: _____

DATE: _____ INITIALS: _____

530 _____ 540 _____

570 _____ LAST PRUNED: _____

RELANDSCAPED: _____

NEXT TIME: _____

TREE SPECIES: _____

COMMENTS: _____

TREE VALUE: _____ TREE REMOVAL COST: _____

Attachment 2









2041-C

Area of issue

2036-A

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RESOLUTION 01-12-224

RESOLVED, December 11, 2012, that pursuant to Article VII, Section I of the Bylaws, a Landscape Committee is hereby established as a standing committee of this corporation; and

RESOLVED FURTHER, that the committee is charged with the following duties and responsibilities:

1. Ensure that the rules and regulations as listed in the Landscape Maintenance Manual are enforced uniformly throughout United Laguna Woods Mutual.
 - a. Help set up some long range plans for future landscape developments and practices that would work best with the anticipated future water supplies available for irrigation uses in the Community.
 - b. Promote efficient use of water in the United Laguna Woods Mutual.
2. Work with the Third Mutual Landscape Committee, the GRF Landscape Committee and our managing agent to:
 - a. Help determine service levels, and capital and operating budget requirements for the Community and to review annual landscape budgets prepared by the managing agent and make recommendations to the Board of Directors.
 - b. Update the rules and regulations in the Landscape Manual as needed.
 - c. Develop policies with regard to control of pests such as ants, rodents, etc.
 - d. Promote and oversee recycling programs and provide for optimum trash pickup and disposal services at reasonable and customary costs.
3. Review each petition for a change in landscape and visit those sites (1) for which clarification is deemed necessary and (2) for which a denial is being considered. Based upon information supplied by a qualified staff member, a petition may be granted without an on-site visit.
4. To report on its activities to the Board of Directors at monthly Board meetings or when requested by the President.
5. Perform such tasks as may be assigned or referred to this committee by the President or the Board of Directors.